

BROOKS TOWN COUNCIL MEETING  
MINUTES  
Monday, December 18, 2017

Mayor Dan Langford led the invocation and pledge, then called the meeting to order.

Mayor: Dan Langford

Council member present: Brian Davis  
Ted Britt (late)  
Lewis Harper

Members Absent: Scott Israel  
Todd Speer

Prior to tonight's meeting, the proposed Agenda for Monday, December 18, 2017 was provided via email to the Mayor and Council Members for review. Councilman Lewis Harper made a Motion to approve tonight's agenda. Brian Davis offered a Second. Agenda was approved; all in favor.

Prior to tonight's meeting, the proposed Minutes of the Monday, November 13, 2017 were provided via email to the Mayor and Council Members for review. Brian Davis offered a Motion to approve. Ted Britt offered a Second. Minutes were approved; all in favor.

**Public Hearing:**

**A. Capital Improvement Plan - 2018 Amended Budget - 2nd Reading** - Town Manager, Ellen Walls, presented information to Mayor and Council regarding a proposed Budget adjustment/amendment for 2017/2017 FY. There were no questions from Mayor, Council; several points were reiterated/discussed with public. Brian Davis offered a Motion to approve. Lewis Harper seconded the Motion. All in favor; vote was unanimous.

**B. Resolution - Amendment of the Capital Improvement Element and Short-Term Work Program** - Ellen Walls presented information for the Town of Brooks 5 and 10 year forecast of Comprehensive Plan Improvements/Amendments for 2018-2022. Lewis Harper offered a Motion allowing Mayor Langford to sign this Resolution. Ted Britt offered a Second. All in favor; vote was unanimous.

**New Business:**

**A. Notice of Award & Notice to proceed for LMIG Off System Safety Improvements** - Ellen Walls informed Mayor and Council that the Town of Brooks received a Grant for \$14,000 to be used for striping roadways (Brooks Road, Huckaby Road, Price Road, Gable Road, W. McIntosh Road and Woods Road). Mayor and Council reviewed information. Lewis Harper offered a Motion. Ted Britt offered a Second. All in favor; vote was unanimous.

**B. Service Delivery Strategy** - House Bill 489 for Municipal Services and Intergovernmental Agreements (EMS Services, Fire Services, Police, etc.) to be placed on Auto-renewal through County (informative only).

**C. Request for Resolution in support of GMA Legislative Policy regarding De-Annexation Legislation to create new Municipalities** - After review of information, Mayor and Council agree to wait for additional information from GMA.

**D. Proposed Membership - Georgia Municipal Cemetery Association** - Mayor and Council reviewed information presented by Ellen Walls. Membership fee is \$25.00 per year. Lewis Harper offered a Motion for Brooks Cemetery/representative to join. Brian Davis offered a Second. All in favor; vote was unanimous.

**E. Zoning Ordinance Update** - Maurice Ungaro from Collaborative Services was present. 4 meetings were held locally (Steering Committee) to update the Brooks Ordinances. Needs review by Town Attorney; should be ready for Public Hearing on January 22, 2018. Several questions asked by Public and Council. Proposed updates will be online for review.

**Unfinished Business:** E. Walls asked for approval for Mayor's signature on Grant for LMIG funds (A under New Business) - Brian Davis offered a Motion to sign and proceed. Ted Britt offered a Second.

All in favor; vote was unanimous.

**Committee Reports (if any):**

Mayor's Report - Mayor Langford reported that he has been busy helping with updates and committee meetings concerning the Zoning Ordinance Update.

Planning and Zoning - P & Z Director Eddie Lanham was present but had nothing to report.

Recreation – D. Holliman was not present. Financial information was distributed. E. Walls reported she is still waiting on bid information for new Football Field Storage Building.

Clerk's Report – The Final Farmers' Market of 2017 was a success and had great turnout overall for its first year/season. We are eager to proceed again in 2018. Library business is steady with several new patrons.

Manager's Report – Town Manager, Ellen Walls, presented Mayor and Council with monthly financial information for review. Cemetery improvements pending survey. W. McIntosh Road Grant for repaving was denied; looking into other options. Zoning Ordinance Updates sent to Town Attorney for review. Still involved in Fayette Co. Project Management Committee and Transportation Committee. Fayette County Service Delivery Strategy update is complete.

Other – None

**Any Other Business:** Councilman Lewis Harper offered a Motion to approve Christmas bonuses of \$250.00 to be paid to Town of Brooks Employees. Brian Davis Seconded this Motion. All in favor; vote was unanimous.

There being no other business, Lewis Harper made a Motion to adjourn. All Council Members present voted unanimously to adjourn and Mayor Langford closed the meeting.

Respectfully Submitted,

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Kim Bradley, Town Clerk